

GOVERNMENT OF MIZORAM
DIRECTORATE OF AGRICULTURE & FARMERS' WELFARE
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No. D.11009/1/2026-DTE(AGR-NMNF)

Aizawl, the 8th May, 2026

To

The Director
Information & Public Relation Department
Mizoram, Aizawl

Subject: Publication of Expression of Interest (Eoi) in 2 leading Newspaper
Madam,

Enclosed please find herewith 1 copy of Expression of Interest (Eoi) for publication in 2 (two) leading daily Newspapers for 3 consecutive days.

Enclosed: As stated above

Yours faithfully,

Sd/-
(VANRAMTHANGI)
Director
Agriculture & Farmers Welfare
Mizoram, Aizawl

No. D.11009/1/2026-DTE(AGR-NMNF)

Aizawl, the 8th May, 2026

Copy to:

1. The Under Secretary to the Govt of Mizoram, Department of Agriculture & Farmers' Welfare Mizoram for kind information
- ✓ 2. Deputy Director (Extension), Directorate of Agriculture & Farmers' Welfare for information and to upload in the Department website <https://agriculturemizoram.nic.in>
3. Deputy Director (Accounts), Directorate of Agriculture & Farmers' Welfare for information.
4. File Guard.


(VANRAMTHANGI)
Director
Agriculture & Farmers' Welfare
Mizoram, Aizawl

EXPRESSION OF INTEREST

Sealed quotations are hereby invited for the engagement of Organic Certification Agencies under the Natural Farming Certification System (NFCS) as part of the implementation of the Natural Mission on Natural Farming in Mizoram from the recognized Firms / Companies related to Organic / Natural Farming.

Details of the above items, terms and conditions and application form can be collected from the Natural Farming Cell, Directorate of Agriculture & Farmers' Welfare during office hours or can be downloaded from agricultural website <https://agriculturemizoram.nic.in> . on payment of Rs 1500/-. Last date of submission of EoI is 4th June 2026 till 12:00 am and it will be opened on 5th June,2026 at 11:00 am.

Contact person: 9862972630

Sd/-

(VANRAMTHANGI)

Director Department of Agriculture & Farmer's Welfare
Aizawl, Mizoram

APPLICATION FORM

Financial & Technical Bid for selection and empanelment of Firms/Agencies for Regional Councils, under NMNF in Mizoram State as per PGS Standard.

Sl.No	Particulars	Write details and attach the proof/support documents required
1.	Name of Firm/Agency	
2.	Office Address	
	Phone No.	
	Email ID	
	Mobile No. of Office i/c	
3.	Registration certificate	
4.	PAN No. of the Firm/Agency	
5.	GST Registration No.	
6.	Experience in ICS Management/ Organic & Natural Farming Certification	
7.	Experience in facilitating organic marketing/market linkage	
8.	Affidavit stating 'free from black listing, litigation and non-affiliation with any political/religion/Govt. endowment'	Affidavit should be made on 100/- Non-Judicial stamp paper
9.	Earnest money (EDM) of 2,26,800/- with DD No. and date or exemption certificate	
10.	Experience in Government projects, if any	
11.	Available Local Manpower and Office: Qualified person/Technical expert in the field of Agricultural Science, Organic farming, etc.	
12.	Any other credentials in the subject area	

We understand that if the details given in EoI documents submitted herewith by us and the support of claims made above if found to be untrue/untenable or verifiable or both, bid may be rejected without any references to us and the concern authority of National Mission on Natural Farming, Mizoram has the right to take necessary legal action against the above.

Place :
Date :

Signature of the bidder/authorized person
(with official seal)

**DOCUMENTS FOR EMPANELMENT OF REGIONAL COUNCIL
DIRECTORATE OF AGRICULTURE & FARMERS' WELFARE, MIZORAM**

1. Background:

Certification is a system to assure quality of products produced by the farmers/stakeholders. It validates and emphasizes that they have followed prescribed standards, is documented, demonstrated and inspected (On-site visit) in the form of a logo or a statement. Certification is required to build trust of consumers through the unique identity of natural products. It assures quality to guarantee chemical free natural products, to provide opportunity of branding and ownership to NF producers, and to create consumer demand for such certified products.

2. Objective

The purpose of this initiative is to engage Institutions/ Cooperatives/ Trusts/ NGOs/ FPOs registered with NCONF and its regional offices for successful implementation of NMNF Scheme by extending their expert help collectivize organic farmers, mobilizing farmers for organic cultivation, their group formation registration etc., imparting them with organic crop production trainings in close association with the agriculture department, building their capacities, helping in preparation of different types of reports, online registration of farmers, organic cluster formation, training and capacity building for farmers, technology introduction, support to farmers in induction of technological adoption, creating different types of reports for getting organic certification from different agencies like PGS India. For successful implementation of the natural farming schemes, the State Government is inviting Expression of Interest (EOI) from the Registered Corporate Institutions/ Cooperatives/Trusts/NGOs/FPOs impaneled to NCONF to associate with the State Government as Regional Council in the task.

3. Procedure of Implementation of Project:

Natural Farming under National Mission on Natural Farming will be implemented based on the principle of cluster approach and Certification of Participatory Guarantee System Natural of India (PGS Natural). It will be implemented in 2 yrs period and continuation will be performance based of the RCs' or as directed by the Evaluation Committee

4. Area of Implementation:

All districts of Mizoram.

5. Scope of work:

The interested organizations are broadly expected to work in tandem as provision given in the guideline of NMNF by Gol to any instructions of State Government/District Level/Block

Level officers of the Department concerned. Nature of work and responsibilities to be discharged by the identified and engaged organization shall be as under:

1. Assisting local groups with registration on the PGS/NF portal, verifying registered farmers, and completing the endorsement and activation of the local group. Physical verification of the group at least once a year, including participation in some peer appraisals by group for peer appraiser's competence assessment.
2. Periodic checking of data being uploaded-checking of local group summary work sheets for NFSC under PGS India; whether complete in all respects and are maintained by groups.
3. Appraisal of summary sheets and communication of compliances/non-compliance.
4. Endorsements, returning for review or denial of certification decision.
5. Activate and issue Certification UID to each local group in case of endorsement.
6. Print and distribute annual PGS India Natural scope certificates to the Local group members.
7. Time to time reporting to NCONF & State Government authorities

6. Eligibility Criteria for Regional Council:

Regional Councils (RCs) submitting expressions of interest for certification in natural farming will be graded. To determine the score, the organization submitting expressions of interest will be evaluated according to the following metrics:

S.No.	Description	Points allocation	Maximum Score	Notes
1.	Organic Farming experience	Less than 1500 ha - 5 marks 1500- 3000 ha - 10 marks 3000 - 4500 ha - 15 marks More than 4500 ha - 20 marks	20	Copy of government work order
2.	Natural Farming Experience	Less than 1500 ha - 5 marks 1500- 3000 ha - 10 marks 3000 - 4500 ha - 15 marks More than 4500 ha - 20 marks	20	Copy of government work order

3.	Business	0.1 crore 02 marks Maximum 10 marks	10	Copy of audited balance sheet
4.	Human Resource	02 marks per employee up to a maximum of 20 marks (employees having Bachelor of Agriculture and Natural Farming and Computer Knowledge)	20	Resume and Consent Letter
5.	Experience of certification from NPOP	10 marks for experience in (NPOP) certification under National Program for Organic Production with valid NPOP Accreditation.	10	Marks will be awarded by the committee members
6.	Minimum 5 States Working Experience in Organic Farming and Natural Farming	Working experience in at least five (5) States across Pan-India in the field of Organic Farming and/or Natural Farming. Each State of proven working experience shall carry two (2) marks, subject to a maximum of five (5) States.	10	Copies of work experience certificates / work orders issued by the State Government of at least five (5) States, or any other relevant supporting documents, shall be submitted as proof.
7.	Office	Shall have a local office in Mizoram and shall employ a minimum of two staff members at the said office.	10	Copy of Rent agreement and staff resume
Marks Total			100	

Based on the above evaluation, a minimum score of 70 marks is mandatory to be eligible.

7. Documents to be submitted along with EOI:

1. The justified documents supporting the eligibility criteria.
2. At least 1 Key person from the Board or in the Management Committee should be from agriculture or allied fields having organic farming experience of 2-3 years.
3. List of experts with detailed CV indicating the expertise.
4. Brief description on the sufficiency of the expertise proposed by you for the proposed project both in terms of quality and quantity
5. Authority letter issued by company in favor of the signatory signing the EOI document.
6. Undertaking regarding the conflict of interest.
7. Duly filled proposal in prescribed formats from Format- 1 to Format- 6.
8. It is mandatory to sign and seal each and every page of EOI.

8. EOI document Fees:

1. Rs.1500/- shall be paid in cash at the time of collecting application form or in the form of demand draft in favor of "Director Agriculture & Farmers' Welfare, Mizoram". Please note that the Expression of Interest (EOI), which does not include the Application fees, would be rejected as non-responsive.

9. Earnest Money Deposit (EMD):

1. An earnest money of Rs. 2,26,800/- (Two lakh twenty-six thousand eight hundred Only) must be deposited on the form of demand draft in favor of " Director Agriculture & Farmers' Welfare, Mizoram". Expression of Interest (EOI) not accompanied by EMD shall be rejected as non-responsive.

10. The EMD shall be forfeited by the authority in the following events:

If Expression of Interest (EOI) is withdrawn during the validity period or any extension period agreed by the agency-

- If the agency tries to influence the evaluation process.
- If the shortlisted Agency withdraws its proposal in any case.

11. EMD Validity Period:

Proposal Validity Period must be minimum 90 days from the last date of submission of the proposal.

12. Bid Evaluation Committee:

As per Mizoram Public Procurement Rules 2020

13. Basis for Award of Project:

Once the eligibility criteria and technical criteria are fulfilled, the department will offer the work to technically qualified agencies as required.

14. Key Dates:

Proposal Submission Last Date: 4th June,2026 ,12:00am

Bid Opening Date: 5th June 2026,11:00 am

15. General Guidelines for Submission of Proposal:

The original Expression of Interest (EOI) shall contain no overwriting, except as necessary to correct errors made by the agencies themselves. The person who signed the Expression of Interest (EOI) must initial such corrections. An authorized representative of the Agency shall initial all the pages of the original Expression of Interest (EOI). The authorization shall be in the form of a written Power of Attorney accompanying the Expression of Interest (EOI) or in any other form demonstrating that the representative has been duly authorized to sign.

The Expression of Interest (EOI) shall be two part bids (two envelopes) system: one envelope containing EMD and Application fees and another envelope containing Letter of Transmittal (Format-1) Details of the organization (Format-2), Details of Qualified Staffs (Format-3), Details of the structure and composition of team professionally (Format-4), Description of Approach, Methodology to be adopted (Format -5) and Brief of relevant experience (Format-6).

The two envelopes shall be sealed in another larger envelope duly mark as "EOI for engagement of Organic Certification Agencies under NFCS"

16.) Evaluation Criteria:

1. The Bid Evaluation committee shall evaluate the Expression of Interest (EOI) on the basis of the eligibility and technical criteria specified in EOI documents.
2. Agencies satisfying the essential eligibility criteria will be evaluated for technical suitability based on the technical criteria defined in the EOI document.
3. The BEC will prepare complete detailed observations and findings for further approval to the DPAB.

17. Right to reject any or all Proposals:

1. Director of Agriculture, Mizoram reserves the right to accept or reject any Proposal and to cancel the Process without any liability or any obligation for such rejection or cancellation, and without assigning any reasons.
2. Evaluation Committee reserves the right to reject any Proposal at any time, a material misrepresentation is made or uncovered, or the applicant does not provide, within the time specified by the Evaluation Committee, the supplemental information sought by the Evaluation Committee for evaluation of the Proposal.
3. Evaluation Committee reserves the right to reject the Proposal having misrepresentation/improper response.

18. General Terms and Conditions:

1. The Applicant(s) shall bear all costs associated with the preparation and submission of its proposal and contract negotiation.
2. All documents submitted by the Applicant(s) will be treated as confidential and will not be returned to Applicant(s).
3. Authority reserves the right to accept or reject any or all bids, without thereby

incurring any liability to the affected bidders or any obligation to inform the bidders. Authority also reserves the right not to award or enter into any contract or agreement with any of the bidders and may terminate the procurement process at any time without thereby incurring ny liability to any of the bidders.

4. Failure by any of the bidders to provide all of the information required in the proposal or any additional information requested by Authority may lead to rejection of that bidder's proposal in its entirety.

5. Biding agencies have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the Agency or termination of its Contract at any stage.

6. A recommendation for award of Contract will be rejected if it is determined that the recommended Agency has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question; in such cases the Authority will declare the Agency and/or members of the consortium ineligible, either indefinitely or for a stated period of time and Agency will be blacklisted.

7. The Agency shall submit to Authority the final output envisaged in the Scope of Services including the EOI, Work Order and the Agreement.

8. In case of difference in Original and copy of submission, the Original shall prevail.

9. Once submitted, the proposal, including the composition of the consulting team, cannot be altered without the prior written consent of the Authority.

10. Redressal of conflict: Agencies having any grievance related to this project can submit their request to the Director of Agriculture, Mizoram, for final decision.

Application Form cum Technical Proposal Formats
Letter of Transmittal

To,
The Director of Agriculture & Farmers' Welfare
Mizoram

Dear Sir,

We, the undersigned, offer to provide our expertise as **Regional Council (RC)** for ensuring success of the Project of Natural Farming under National Mission on Natural Farming (NMNF). In accordance with your request for proposals dated, we are hereby submitting our Proposals as desired via the EOI.

We hereby declare that all the information & statements made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification. The prices quoted by us in the financial proposals shall hold well as per the terms and conditions of this RFP. We further confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date.

Prices have been arrived at independently without consolation, communication, agreement of understanding (for the purpose of restricting competition) with any competitor.

We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract cost.

We understand that the Department of Agriculture & Farmers' Welfare, Mizoram will be at liberty to accept the lowest or any proposal or to give any reason for award or for the rejection of any.

Seal

Yours Faithfully,
(Signature/ Name of
Authorised Signatory/ Mob,
No./Stamp of firm)

Agency Details

S No.	Particulars	Details
1	Name of Organization (Please attach Registration Certificate)	
2	Address of Organization	
3	Address of the Headquarter of the Organization	
	Local Address of Organization in Mizoram with Telephone/Email List out all Local Offices (Add extra sheets if required)	
4	Year and Date of Registration of Organization (Attach copy of Registration Certificate)	
5	Name and Details of Office Bearers of Organization (Please attach Credentials)	
6	Name of Incharge Person and Contact Details of Organization for the Proposal (Please attach Credentials)	
7	Turnover of the Organization for the past 3 years (Attach Complete Balance Sheets)	
8	The list of staff and experts available with the Organization related to the proposed work in the format given in the proposal	
9	The details of Organizational strength for the proposed activities	

10	Objective of Organization in brief (Please attach credentials) Please use extra sheets as annexure if required)	
11	Details of PGS Accreditation	
12	Details of work of Organization	
13	Details of works done by organization in the past years to promote organic agriculture	
14	The numbers of Groups/ICS formed in Agriculture Sector and Uploaded by Organization	
15	The works done by Organization for PGS in past years/No of Farmers and Organic Area	
16	The works done by Organization for ICS	
17	Details of works done by organization in the past years to promote Natural Farming	
18	Details of any state level/National/International organizations awards	
19	Additional information relevant to the scope of job	
20	Pan No. of Organization	
21	Attach other requisite documents copies and mention here under the names of the documents being attached	

Signature of Authorized Person

Format - 4

Structure of Project Team Professionals

Sl.No.	Position/ Team Member	Nos.	Educational Qualification	Area of Responsi bility	Relevant Experience	Number of activities/prog rammes to be covered

Note: Number shall be amended as per the workload and the allotted work

Attach extra sheets if required.

Note: Agency must also clearly bring out the number of terms it plans to deploy for the implementation of "Natural Farming" project in view the scope of work, coverage and Guidelines for submitting the proposal, structure of each team should be indicated as per the above format.

Seal

Yours Faithfully,
(Signature/ Name of
Authorised Signatory/ Mob,
No./Stamp of firm)

Description of Approach & Work Plan for Performing in "Natural Farming" Project

A. Technical Approach:

The agency should explain the understanding of the assignments, approach to the services, methodology for carrying out the activities of Natural Farming and expected output of certified natural product

B. Work Plan

The agency should propose the main activities of the assignment, their contents. The proposed work plan should be consistent with the technical approach showing understanding of the ToR and ability to workout them into a feasible working plan.

Seal

Yours Faithfully,

(Signature/ Name of
Authorised Signatory/ Mob,
No./Stamp of firm)

Format - 6

Details of relevant experience in "Natural Farming" project

Experience of NGO/Private Company in the field of Organic/Natural Farming: -

Sl.No	District	Area associated with Natural Farming (ha)	No. of Certified farmers producing Natural product	Kind of Natural Produce	Quality of Natural Produce	Grade of Natural produce Conversion /certified

(Attach extra sheets if required)

Seal

Yours Faithfully,
(Signature/ Name of
Authorised Signatory/
Mob, No./Stamp of
firm)